



ST STEPHEN'S C of E PRIMARY SCHOOL RECEPTION ADMISSIONS POLICY

Children are admitted to classes according to age. Birthdays falling on or after 1 September and including 31 August make up 1 school year or class.

APPLYING FOR A PLACE

All classes and years have a maximum of 30 places. You will need to complete a Common Application Form (obtained from Lambeth Customer Service Centre, Olive Morris House, 18 Brixton Hill, London SW2 1RL). You must list St Stephens Church of England Primary School on the Common Application Form and if you are applying for a place under criteria 3, 4, 5 or 8, you must complete a Supplementary Form in order for the Governing Body to consider your application under these criteria's. Places for Reception class are allocated according to the priorities in January for the following September.

This is a Church of England School closely linked with St. Stephen's Church.

OVERSUBSCRIPTION CRITERIA

If there are more applicants than places, we allocate places in the following order of priority:

1. Looked after children or previously looked after children (see note).
2. Children with an exceptional and professionally supported medical or social need for a place at this school. This must be supported by written evidence at the time of application, e.g. from a specialist health professional, social worker or other care professional. The evidence must set out the reasons why this school is the most suitable school and the difficulties that would be caused if the child had to attend another school.
3. Children living in the catchment area with a parent / carer who has been a faithful and frequent worshipper at St. Stephen Church, South Lambeth for at least the previous 12 months (at least an average of one attendance at a church gathering per fortnight) (the Vicar must sign your application form).
4. Children living in the school catchment area who have a parent / carer who has been a faithful and frequent worshipper for at least the previous 12 months (at least an average of one attendance at a church gathering per fortnight) at any other church recognised as Christian by the school governors (the Priest or Minister must sign your application form).
5. Children who have a sibling in the school at the time of admission. (A sibling is a child who is a blood relative, step-siblings, formally fostered and adopted children, living at the same address.)
6. Other children living within the school catchment area.
7. Children who have a parent/carer who is a member of staff at St Stephen's Church of England Primary School and has been employed for two or more years at the time at which the application is made.
8. Children in order of nearness to the school.

In the event that two or more applicants have equal right to a place under any of the above criteria and there are insufficient places, the Governing Body will use distance, in the first instance, to decide between applicants; if applicants live equidistant from the school, the Governing Body will draw lots to decide between applicants.

NOTES

- Previously 'looked after child' means the child became subject to an adoption (under the Adoption Act 2002), child arrangements order (an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989) or special guardianship order (an order appointing one or more individuals to be a child's special guardian(s), section 14A of the Children Act 1989).
- The school is between Fentiman Road, Clapham Road, Lansdowne Way and South Lambeth Road. Please find overleaf, a list of the streets and blocks of flats that are in the parish boundary. Pupils living in these areas will qualify for application under Criterion 7.

If there are no vacancies in a year / class appropriate to the child, parents / carers will be asked whether they wish to remain on the waiting list. Children on the waiting list will be allocated any vacant place according to the **OVERSUBSCRIPTION CRITERIA** already listed on the front page.

Streets and Blocks of Flats which are within the School Catchment Area

Albert Avenue, Albert Square, Aldebert Terrace

Bolney Street:

- Purbeck House,
- Sherbourne House
- Weymouth House

Carron Road:

- Ensbury House
- Wareham House
- Melbury House

Clapham Road, SW9 – Numbers 60 – 176 (even numbers only)

Dorset Road:

- Beaminster
- Broadston
- Charmouth
- Corfe
- Denland
- Lulworth
- Melcombe
- Osmington
- Pulham
- Struminster
- Swanage
- Wimbourne Houses

Dovet Court

Fentiman Road, SW8 – Numbers 1 – 189 (odd numbers only) and Blandford House.

Hampson Way

Heyford Avenue

Heyford Terrace

Landsdowne Way – Mursell Estate (Portland Grove, Dovet Court, Hampson Way)

Meadow Place

Meadow Road – Numbers 54 to 92 (even numbers only) and Branksome, Ibberton, Horton and Melbury Houses.

Old South Lambeth Road

Oval Place, SW8 – Elworth House


Palfrey Place, SW8 – Numbers 63 to 75 (odd numbers only). Stamford Building, Victoria House and Victoria Mansions.

Tradescant Road

Usbourne Mews, SW8

Walberswick Street

Wilkinson Street – Crozier House

Agreed by Governors 
(Chair Signature): *Acting Chair of Governors.*

Date Signed: 8th December 2017

Policy Due for Review: September 2019