



St Stephen's Church of England Primary School  
Dorset Road  
London  
SW8 1EJ  
**Phone:** 0207 735 1023  
**Email:** [admin@st-stephens.lambeth.sch.uk](mailto:admin@st-stephens.lambeth.sch.uk)  
**Website:** <http://www.st-stephens.lambeth.sch.uk>  
**Headteacher:** Mrs L. Campbell  
**Deputy Headteacher:** Mrs N. Brown

29<sup>th</sup> September 2017

## **Residential Visit to the Christian Adventure Centre**

Dear Parents/Carers,

We are pleased to announce that we are organising a week's residential trip to the Christian Adventure Centre, Viney Hill in Gloucestershire, in May 2018.

For parents who are new to the Christian Adventure, they are a residential activity centre provider, responsible for delivering safe and rewarding educational programmes. The residential visit will provide the children with an exciting opportunity to learn in an outdoor environment.

We expect every child in Year 6 to attend the visit as it is part of the educational curriculum provided by the school and it will also be their last class trip. The trip will take place from:

**Monday 21<sup>st</sup> May – Friday 25<sup>th</sup> May 2018**

The cost of the trip will be £200, which has been subsidised by the school, and includes return travel by coach, accommodation, all meals for 5 days and a full programme of activities. If you are currently receiving financial help through benefits, you may be entitled to help towards this cost, please see the attached sheet.

We will require a non-refundable deposit of **£20** to be paid via ParentMail **by Tuesday 31<sup>st</sup> October 2017**. The balance of £180 can be paid monthly. Please find below the outlined payment plan from:

- £45 – **by 31<sup>st</sup> December 2017**
- £45 – **by 31<sup>st</sup> January 2018**
- £45 – **by 28<sup>th</sup> February 2018**
- £45 – **by 31<sup>st</sup> March 2018**

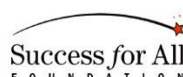
The above payment plans are to assist you with spreading the cost, you are welcome to pay at any time as long as the balance is cleared by the end of March 2018.

Anyone considering not sending their child to the Residential trip, please come and speak to me. We will be organising a parents meeting nearer the visit, where the programme will be set out in detail.

**Please complete and return the attached form (if applicable) and ensure the deposit of £20 is made by the 31<sup>st</sup> October 2017 via ParentMail.**

Yours sincerely,

Ms H Fish  
Assistant Headteacher





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**Help towards Board & Lodgings Cost**

If you are in receipt of any of the benefits listed below, you may be entitled to help towards the cost of this trip.

Please indicate below which benefit you currently receive:

BENEFIT	Please tick this box if you CURRENTLY receive this benefit
Income Support	
Income-based Jobseeker's Allowance	
Income-related Employment and Support Allowance	
Support from NASS (National Asylum Support Service) under part 6 of the immigration & Asylum Act 1999	
The Guarantee Element of State Pension Credit	
Child Tax Credit (with NO Working Tax Credit) with an annual income of no more than £16,190	
Working Tax Credit run-on	
Universal Credit	

I would like to apply for help towards the cost of my child's school trip to the Christian Adventure Centre.

The information I have given above is accurate, and understand that I will have to provide evidence of benefits to the school.

CHILD'S NAME: .....  
 PARENT'S NAME: .....  
 SIGNED: .....

CLASS:.....  
 Contact No:.....  
 DATE:.....

**PLEASE RETURN THIS FORM TO THE SCHOOL OFFICE**

